

PARISH OFFICE
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**Notice of the Meeting of Parish Council to be held on Tuesday 06 February 2024 at
7.30 pm at Markfield Community Library**

31 January 2024

Dear Councillors:

You are hereby summoned to attend the meeting above to progress the business as stated in the agenda below.

Press and members of the public are invited to attend.

Regards

Sharon Pyke
Locum Clerk

AGENDA

1. **Apologies**
To receive apologies for absence
2. **Declaration of Interests**
 - a) To remind Councillors to review their declaration of interest forms
 - b) To receive any declarations of interest
3. **Minutes**
To approve the minutes of the council meeting held on 09 January 2024 (Appendix A)
4. **Public Participation** (15 Minutes)
To receive comments, questions, and observations from members of the public
5. **County and Borough Councillor**
To receive reports from Markfield's representatives at the borough and county councils

6. **Committee Minutes**

- a) To receive the Planning and Highways minutes from 17 January 2024 and consider any recommendations (Appendix B)
- b) To receive the Policy and Resources minutes from 25 January 2024 and consider any recommendations (Appendix C)

7. **Biodiversity Policy**

As per Policy and Resources recommendation to adopt the Biodiversity Policy and to refer the drafting of an action plan to the Planning and Highways committee (Appendix D)

8. **Tree Planting**

With the community woodland at Hill Hole Nature Reserve on a temporary hold, a request has been received to consider tree planting on Council owned land (Appendix E)

9. **Neighbourhood Plan Steering Group**

(Appendix F)

- a) To agree whether there is an immediate requirement to press ahead with the Neighbourhood Plan refresh following the update to the National Planning Policy Framework (NPPF)
- b) To agree to complete the Neighbourhood Plan's site survey assessment
- c) To agree to await publication of Hinckley & Bosworth Borough Council's draft Local Plan and next steps

10. **Outside Organisations**

To receive a verbal update from Councillors who attended Markfield Medical Centre's Patient Participation Group meeting on 25 January 2024

11. **D-Day 80**

To receive an update on the potential neighbouring cross parish event and consider any recommendations (Appendix G)

12. **Playing Pitch and Outdoor Sport Strategy**

To agree participation in Hinckley & Bosworth Borough Council's audit and assessment of demand and need for playing pitches and outdoor sport provision

13. **Environmental Improvement Fund**

(Appendix H)

- a) To receive suggestions and rank order for the above grant from Hinckley & Bosworth Borough Council
- b) To resolve to apply by the closing date of 23 February 2024

14. **Deputy Police Crime Commissioner's Parish Engagement**

(Appendix I)

- a) To resolve who will attend w/c 18 March 2024 Parish Engagement session
- b) To identify the following which will be the focus of the engagement session:
 - What are the most important areas of community safety for your community
 - To hear about your interactions with the Force
 - Views on the services commissioned by the OPCC – for example victims services or projects to tackle ASB
 - Issues that you wish to raise with the Police and Crime Commissioner

15. **Local Police Beat**

To receive an update from the local Police beat. Attendance is subject to availability.