



PARISH OFFICE

MARKFIELD COMMUNITY & SPORTS CENTRE, MAYFLOWER CLOSE, MARKFIELD, LEICS, LE67 9WA

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21 March 2023

**Notice of the Meeting of the Policy & Resources Committee to Be Held at 10.00 am on
Thursday 28 March 2024 at Markfield Library**

Agenda

To: Members of the Policy & Resources Committee: Councillors, M. Bowler, M. Browning, M. Burrows, C. Harris, L. Norris, K. Senkpiehl, S. Taylor.

You are hereby summoned to attend the meeting above to deal with the business as stated.

1. Apologies for Absence
2. To confirm the Minutes of the Meeting held on 29 February 2024 (Appendix 1)
3. Declaration of Interests; pecuniary or non-pecuniary – to receive disclosures from Members and the nature of those interests as specified in respect of items on this agenda.
4. Public Participation - Members of the Public can raise questions concerning items on the agenda (15 minutes)
5. Financial Report – To approve the Financial Report, including income and expenditure, for the period . 29 February to 28 March 2024 including expenditure incurred under delegated powers and to note its effect on the Council's balances and reserves. (Appendix 2)
6. Bank Reconciliation Statement – To approve the Bank Reconciliation Statement for February 2024 (Appendix 3)
7. Office Equipment – To approve the purchase of a new lap top and screens for the incoming Clerk
8. Cemetery – To review the Cemetery 2024-25 Capital Programme Project
9. Jubilee Playing Fields – To consider Sporting Markfield's progress report (Appendix 4)

RECOMMENDED that the public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information as defined in Section 100A(4) of the Local Government Act 1972, Schedule 12A (as amended by the Local Government Act (Access to Information)(Variation)Order 1992, paragraph 1

10. Parish Office – Further to Minute 88, to report the advice of the Leicestershire and Rutland Association of Local Councils on the proposals for the interim provision for staff.

11. Clerk Salary – To review the salary banding scale. A copy of the current banding scales is attached for information (Appendix 5)
12. Subject to 9 above being agreed, to consider and approve the new Clerk's draft contract of employment (Appendix 6)

Lorraine Davies

R.F.O.