



PARISH OFFICE

MARKFIELD COMMUNITY & SPORTS CENTRE, MAYFLOWER CLOSE, MARKFIELD, LEICS, LE67 9WA

Website: www.markfieldpc.org.uk

E-MAIL: admin@markfieldpc.org.uk

**Notice of the Meeting of the Policy & Resources Committee to Be Held at 10.00 am on
Thursday 25 April 2024 at Markfield Library**

Agenda

To: Members of the Policy & Resources Committee: Councillors, M. Bowler, M. Browning, M. Burrows, C. Harris, L. Norris, K. Senkpiehl, S. Taylor.

You are hereby summoned to attend the meeting above to deal with the business as stated.

1. Apologies for Absence
2. To confirm the Minutes of the Meeting held on 28 March 2024 (Appendix 1)
3. Declaration of Interests; pecuniary or non-pecuniary – to receive disclosures from Members and the nature of those interests as specified in respect of items on this agenda.
4. Public Participation - Members of the Public can raise questions concerning items on the agenda (15 minutes)
5. Financial Report – To approve the Financial Reports, including income and expenditure, for the periods 28 March to 31 March 2024 (Appendix 2) and from 1 to 25 April 2024 (Appendix 3) including expenditure incurred under delegated powers and to note its effect on the Council's balances and reserves.
6. Debt Write Off – To consider and approve the recommendations of the Responsible Financial Officer (Appendix 4)
7. Bank Reconciliation Statement – To approve the Bank Reconciliation Statement for March 2024 (Appendix 5)
8. To approve the quotation received from Shakespeare Martineau for its professional fees for assisting the Parish Council with the Markfield Recreation Ground Trust in the sum of £350 plus VAT.
9. To consider the quotation received from Johnson Tree Care for the Priority 3 and routine maintenance of trees identified in the Tree Survey (Appendix 6)
10. EEM (Efficiency East Midlands) a procurement consortium – To consider whether to join the consortium. www.eem.org.uk

RECOMMENDED that the public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information as defined in Section 100A(4) of the Local Government Act 1972, Schedule 12A (as amended by the Local Government Act (Access to Information)(Variation)Order 1992, paragraph 1

11. Clerk Contract – Further to Minute 100, to consider the request of the Clerk to make amendments to her Contract.

Lorraine Davies

R.F.O.