



PARISH OFFICE

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16 May 2024

**Notice of the Meeting of the Policy, Finance and Asset Committee to Be Held at 10.00 am
on Thursday 23 May 2024 at Markfield Library**

Agenda

**To: Members of the Policy & Resources Committee: Councillors M. Browning, M. Burrows,
C. Harris, K. Senkpiehl, S. Taylor.**

You are hereby summoned to attend the meeting above to deal with the business as stated.

1. Appointment of Chairman 2024-25 – To appoint a Chairman for the Committee until the Annual Meeting of the Council in May 2025
2. Appointment of Vice Chairman 2024-25 – To appoint a Vice Chairman for the Committee until the Annual Meeting of the Council in May 2025.
3. Committee Terms of Reference – Further to the Council meeting held on 7 May 2024, to note the Committee's current terms of reference (Appendix 1)
4. To confirm the Minutes of the Policy & Resources Committee Meeting held on 25 April 2024 (Appendix 2)
5. Declaration of Interests; pecuniary or non-pecuniary – to receive disclosures from Members and the nature of those interests as specified in respect of items on this agenda.
6. Public Participation - Members of the Public can raise questions concerning items on the agenda (15 minutes)
7. Financial Report – To approve the Financial Reports, including income and expenditure, for the periods 25 April to 23 May 2024 including expenditure incurred under delegated powers and to note its effect on the Council's balances and reserves (Appendix 3)
8. Bank Reconciliation Statement – To approve the Bank Reconciliation Statement for April 2024 (Appendix 4)
9. Zoom Subscription – To consider the request of the Clerk to re-instate the Zoom subscription for 2024/25 at an annual cost of £130.00.
10. Grounds Maintenance Contract – To approve the extension of the current Grounds Maintenance Contract for a further period of 12 months.

11. Letters to Heaven Project 2024 – Further to the Council meeting held on 2 April 2024 (minute 171 refers) to approve the making of a grant application to the Barden Quarry Community Fund.
12. Bus Shelter – Further to the meeting of the Council’s Planning and Highways Committee held on 14 May 2024, to consider the recommendation to repair or replace the bus shelter located at the Travelodge. A photograph of the bus shelter concerned is attached for information (Appendix 5)

Lorraine Davies

R.F.O.