

PARISH OFFICE  
MARKFIELD COMMUNITY & SPORTS CENTRE, MAYFLOWER CLOSE,  
MARKFIELD, LEICS, LE67 9ST

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**Notice of a Meeting of Markfield Parish Council  
to be held at 7.30 pm on Tuesday 3<sup>rd</sup> December 2024  
at Markfield Community Library, Oakfield Avenue, Markfield LE67 9WG**

28<sup>th</sup> November 2024

To all members of Markfield Parish Council

You are hereby summoned to attend the above meeting for the purpose of transacting the following items of business on the agenda below.

Public and press are welcome to attend meetings of the Parish Council.

Kind regards

*TMC*

Tracey McLean  
Parish Clerk

**A G E N D A**

**280. Apologies**

Members to receive apologies for absence.

**281. Declaration of Interests**

Members to receive any declarations of interest.

**282. Report from Local Police Beat**

Members to receive an update or report from the local Police beat team.

**283. Public Participation (15 minutes)**

Members to receive comments, questions and observations from members of the public.

**284. County & Borough Councillor Reports**

Members to receive reports from Markfield's representatives at the Borough and County Councils.

**285. Minutes**

Members to approve and Chair to sign the minutes of the Council meeting held on 5<sup>th</sup> November 2024.

**Appendix 1**

**286. Committee Minutes**

- a) Members to receive Finance, Policy & Asset Committee minutes from 24<sup>th</sup> October 2024.

**Appendix 2**

Members to note Planning, Highways & Biodiversity Committee Meeting on 12<sup>th</sup> November was CANCELLED.

- 287. Update on Co-option Procedure**  
Members to receive an update on co-option procedure.
- 288. External Audit Update**  
Members to receive an update on the external audit process.
- 289. Biodiversity Update**  
Members to receive an update on biodiversity issues.
- 290. Cross Boundary Planning**  
Members to receive a verbal update from Cllr Barrie Gannon relating to his recent meeting with Peter Bedford MP.
- 291. Correspondence received by the Clerk**  
This is a standing item – no items received by the Clerk to be reported on.
- 292. Budget & Precept Update**  
Members to receive an update from Finance, Policy & Asset Committee Meeting on 28<sup>th</sup> November 2024.
- 293. RECOMMENDED that the public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information as defined in Section 100A(4) of the Local Government Act 1972, Schedule 12A (as amended by the Local Government Act (Access to Information) (Variation) Order 1992, paragraphs 1, 2 and 6**
- 294. Cemetery**  
a) Members to receive an update relating to the cemetery.  
  
b) Memorial enquiry – Agenda Item 258.b to be discussed further
- 295. ME Sports - Community Centre**  
Members to receive an update relating to the Community Centre and compliance.
- 296. Insurance**  
Members to receive an update on insurance relating to the Parish Council and the Community Centre.
- 297. Court Case**  
Members to receive an update relating to a recent money claim against Markfield Parish Council.
- 298. Date of Next Meeting**  
Tuesday 7<sup>th</sup> January 2024 at 7.30 pm

**Appendix 3**