

PARISH OFFICE
MARKFIELD COMMUNITY & SPORTS CENTRE, MAYFLOWER CLOSE,
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**Notice of a Meeting of Markfield Parish Council
to be held at 7.30 pm on Tuesday 4th February 2025
at Markfield Community Library, Oakfield Avenue, Markfield LE67 9WG**

29th January 2025

To all members of Markfield Parish Council

You are hereby summoned to attend the above meeting for the purpose of transacting the following items of business on the agenda below.

Public and press are welcome to attend meetings of the Parish Council.

Kind regards

Stuart M Taylor
Interim Proper Officer

A G E N D A

320. Apologies

Members to receive apologies for absence.

321. Declaration of Interests

Members to receive any declarations of interest.

322. Public Participation (15 minutes)

Members to receive comments, questions and observations from members of the public.

323. Minutes

Members to approve and Chair to sign the minutes of the Council meeting held on 7th January 2025

Members to approve and the Chair to sign the minutes of the E O Council meeting held on 20th January 2025

**Appendix 1
Appendix 2**

324. Committee Minutes

- a) Members to receive Draft Finance, Policy & Asset Committee minutes from 28th November 2024, previously circulated to all members
- b) Planning, Highways & Biodiversity Committee minutes of 10th December 2024 and 14th January 2025 deferred until a future meeting

325. Staffing Committee

Members to receive request from Cllr Norris to dissolve the Staffing Committee. E mail round robin dated 28th January refers.

326. Borough and County Councillor Reports

Members to receive reports from Borough and County Councillor

327. Budget 2025 – 2026 & Precept

Members to receive an update on the Precept for 2025-26

328. External Audit Update

Members to receive an update on the external audit process.

329. Memorial Gardens

To receive quotation from Johnson Tree Care to attend to emergency works

330. Markfield Community Library – Future use by Parish Council

Members to receive information relating to future use of library facilities by the Parish Council.

331. RECOMMENDED that the public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information as defined in Section 100A(4) of the Local Government Act 1972, Schedule 12A (as amended by the Local Government Act (Access to Information) (Variation) Order 1992, paragraphs 1, 2 and 6

332. Cemetery

Members to receive an update relating to the cemetery.

333. Insurance

Members to receive an update on insurance relating to the Parish Council and the Community Centre.

334. Court Case

Members to receive an update relating to a recent money claim against Markfield Parish Council.

335. Staffing Matters

336. Date of Next Meeting

Tuesday 4th March 2025 at 7.30 pm