

PARISH OFFICE  
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**Notice of a Meeting of the Finance, Policy and Asset Committee  
to be held at 7.30 pm on Tuesday 11<sup>th</sup> February 2025  
at Markfield Community Library, Oakfield Avenue, Markfield LE67 9WG**

4<sup>th</sup> February 2025

To all members of the Finance, Policy and Asset Committee

**Cllrs C Harris, L Norris, M Burrows, K Senkpiehl, S Taylor,**

**Cllr M Bowler to attend as Joint Interim RFO.**

You are hereby summoned to attend the above meeting to progress the business on the agenda below.

Public and press are welcome to attend meetings of the Parish Council.

Kind regards

Stuart M Taylor  
Interim Proper Officer

**A G E N D A**

**280. Apologies for Absence**

Members to receive apologies for absence.

**281. Declaration of Interests**

Members to receive any declarations of interest.

**282. Minutes**

Members to approve and sign minutes from the meeting held on 28<sup>th</sup> November 2024.

**283. Public Participation**

Members to receive comments, questions and observations from members of the public, relating only to Items on the Agenda.

**284. Action List Update**

Members to receive Clerk's action List update

**285. Markfield Community & Sports Centre Update**

Members to receive an update on the progress of the Operational management concerns.

**286. Markfield Recreational Ground Trust**

Members to receive an update on the Annual Return.

**287. Financial Reports and VAT update**

Members to approve the Financial Report, including Income and Expenditure for the period to 4<sup>th</sup> February 2025 including expenditure incurred under delegated powers and to note its effect on the Council's balances and reserves.

**288. Bank Reconciliation Statements**

Members to approve the Bank Reconciliation Statement to 30<sup>th</sup> November 2024, 31<sup>st</sup> December 2024 and 5<sup>th</sup> February 2025

**289. Annual AGAR Report**

To receive formal response from Moores and to note any actions .

**290. Lamp Posts**

Members to receive the recent resident complaint regarding lamp posts not lit on Shaw Lane.

**291. Summer Planting and Hanging Baskets**

To receive the quotation from C J Springthorpe for the summer planting 2025.

**292. Budget 2025/26**

Members to receive an update on the Budget for 2025-26.

**294. Insurance**

Members to receive an update on Insurance relating to the Parish Council and its assets .

Members to approve the Interim Proper Officer to proceed with obtaining a current valuation of the assets: Community Centre, JPF Pavillion, Cemetery Chapel .

**295. Date of Next Meeting**

To be confirmed .